

**Part-Time Instructors in English**  
**University of Pittsburgh**  
**(Updated Fall 2024)**

We welcome part-time instructors (PTIs) in the Department of English. You can find information about these positions, including benefits and logistics, in this [Appointment Stream Faculty Handbook](#) and a specially-created [guide](#) to part-time employment at Pitt. Further information on teaching, textbooks, technology, and more is available on our [Faculty Resources](#) page. PTIs are invited to participate as fully as they wish in the life of the department, including [voting](#) on proposals before the department (such as new hires or new majors/programs) when applicable.

Typically the English department relies on part-time instructors for (1) teaching sections of Seminar in Composition, the first-year writing course required of all Pitt students, (2) teaching introductory-level Gen Ed courses beyond our current full-time staffing capacities, and (3) teaching a few select specialized courses that require expertise and/or experience (often professional) beyond the capacities of our current faculty. PTI staffing decisions are largely made by the four Directors of Undergraduate Studies (Film, Writing, Literature, and Composition), and it is not uncommon for a PTI to teach across two programs.

Every potential new part-time instructor **must** apply through the portal linked on [Talent Center](#) through an individual program's job ad with the full complement of requested materials.

Every part-time instructor who wishes to return in the following academic year **must** submit a complete dossier. Each spring, current PTIs will receive a link to upload their dossier materials and a template for what to include. **Please include in your CV all the courses you have taught, including at other places.** You must also submit the form indicating your teaching availability, which the Curriculum Coordinator will distribute to you. Please look out for both of these items.

The **best way** to find a good fit between your work and the needs of the Department is to reach out to the relevant DUGS:

The **Literature** program has very limited needs for PTIs in most years, and mostly at the introductory level. Amy Murray Twyning ([amytwyning@pitt.edu](mailto:amytwyning@pitt.edu)) is the DUGS.

The **Film** program has limited needs for PTIs, mostly for introductory courses and Seminar in Composition: Film. Please note that the Film program in English **does not** schedule or coordinate production or screenwriting class. Dana Och ([dana.och@pitt.edu](mailto:dana.och@pitt.edu)) is the DUGS.

The **Writing** program has very limited needs for PTIs, most commonly to teach introductory, craft-focused courses in areas not covered by our current faculty. Shannon Reed ([sbr17@pitt.edu](mailto:sbr17@pitt.edu)) is the DUGS.

The **Composition** program has a rather large and somewhat diverse need for PTIs. Most commonly, PTIs are needed to teach [Seminar in Composition](#) (including its various forms, such as SC: Education, SC: Disability, etc.), with support both from the program and from related units such as the [Writing Institute](#). Other PTIs teach professional writing courses focused on aspects of written communication in settings beyond the fields of our current faculty. PTI needs vary greatly from semester to semester and year to year based on full-time staffing, enrollments, curriculum and scheduling, and many other factors. Brenda Whitney ([bjwst10@pitt.edu](mailto:bjwst10@pitt.edu)) is the DUGS.