Library Update August 2024
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Here is an overview of what I can help you with:
- Research needs or questions from students, staff, and faculty
- Library and research instruction services: class visits and/or designing a customized research guide (LibGuide) for your course linkable in Canvas, citation management instruction (Zotero)
- Digital scholarship needs or questions: copyright issues, open access publishing, data management, our digital repository, citation metrics, altmetrics, journal metrics, partnerships for digital humanities projects
- Open Educational Resource for your course
- Collection needs (ordering books, journals, databases)
- One-on-one consultation services

For more information on the relationship between the English Department & the Library, please visit this guide: http://pitt.libguides.com/englishdept This is also linked from your Faculty Resources Page: https://www.english.pitt.edu/faculty-resources

Research Support & Consultation
Guide your students directly to me, their subject specialist librarian, for library or research help in your classes. I can assist via consultation (via Zoom, email, or in-person.)
- If your students do visit the Hillman first floor service desk in-person, they will not be provided with introductory research guidance. If the student has questions, library staff will put them in contact with me (or the appropriate library expert or specialist) to schedule a consultation or with the general Ask Us email/chat as appropriate.

Here are a few quick items of note:
- We will deliver library materials from the University Library System (ULS), EZBorrow, and Interlibrary Loan directly to faculty offices located within the prescribed boundaries of the Pittsburgh Campus. See further details at https://library.pitt.edu/faculty-delivery
- See other options for requesting and receiving library material at: https://library.pitt.edu/getting-materials-our-collection
- We have the option for physical course reserves in print in the library. Submit your requests via the online form at https://www.library.pitt.edu/course-reserves
- Hillman Library has a 24-hour/5 days per week schedule and the library hours for all locations can be found at https://www.library.pitt.edu/hours
- A current Pitt ID is your library card and allows access to all library materials, in-print and online, so please check the expiration date on your ID and make sure it is current for the year. Panther Central (https://www.pc.pitt.edu) is your contact for obtaining a new Pitt ID or updating a current one.
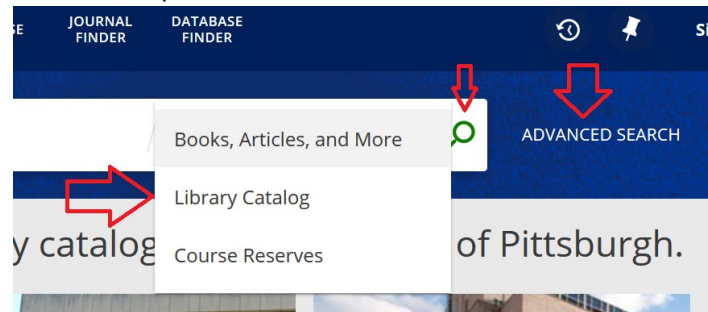
PittCat
There is a unified discovery layer for our subscription content and library catalog, PittCat. For the best user experience, 'Sign In' in the upper right corner. https://pitt.primo.exlibrisgroup.com/

- Anyone new to searching our library system, PittCat, will find helpful a series of short videos https://library.pitt.edu/how-do-i to guide you through common processes such as searching for materials, requesting items, and borrowing from other libraries.

You can search just the library catalog for known item searching.
- Use the green magnifying glass and choose Library Catalog from the drop-down.
- You can also use the Advanced Search, and limit to Title and Material Type, Books.
- Both methods will find our print collections and ebooks.

There is also an A-to-Z list of databases. https://pitt.libguides.com/az.php

Academic Integrity Modules
The Pitt Libraries' Academic Integrity Modules have been updated to include more interactive features, and address gaps in student understanding of the purpose of academic integrity in their academic lives. Students who complete the modules and receive an 80% or higher on the final quiz receive an Academic Integrity Badge they can share with you as proof of completion. Students can enroll at any point in the semester using this link: https://canvas.pitt.edu/enroll/3LJA96.

Required Class Readings/Books/Textbooks: I can check for availability and then potentially purchase unlimited ebook user access to titles that you recommend for your classes.
- Open Educational Resources include any type of educational material freely available AND that is specifically licensed for teachers and students to use, adapt, share, and reuse. Using OER makes course materials more affordable for students, and often more flexible for instructors. Please see https://www.library.pitt.edu/open-educational-resources to investigate using OER for your course text or learning materials.

Course Reserves
- For course reserves, please submit your requests via the online form at https://www.library.pitt.edu/course-reserves We offer print course reserves available at the Hillman Library's Donald S. Wood Service Desk or electronic reserves in the form of eBooks when available; or small amounts of a scanned work as allowed by copyright.
  - We recommend that any films from our collection needed for a course in physical format be requested through this form to ensure that they are available in Hillman Media Services for you and your students.

- For any electronic content (films, articles, eBooks, etc.) that you have used in your course in the past, please double-check PittCat to make sure they are still available and do not have a date of expiration beyond the needed timeframe.

Hillman Library Spaces & Physical Equipment

- **Hillman Equipment Collection:** https://pitt.libguides.com/equipment/hillmanequipmentcollection All students, faculty, and staff with a current Pitt ID card are eligible to borrow media creation equipment from the Hillman Equipment Collection during our hours of operation.
- **Course Reserve Equipment:** https://pitt.libguides.com/equipment Course Reserve Equipment is exclusively available to students enrolled in designated courses with special borrowing privileges. To learn more about Course Reserve Equipment for your course, please contact me or email ULS-HillmanEquipmentRoom@pitt.edu.
- **The Text & conText Lab:** https://library.pitt.edu/text-context-lab A Center for Creativity/University Library System partnership on the Third Floor of Hillman Library, provides an active environment for the creation, manipulation, and/or disassembly of text. Text & conText is open to all Pitt students, faculty, and staff. Both individual and group work can be accommodated; this is a space for experiential activity rather than study!
- **Whisper Room Sound Isolated Recording Booth:** https://www.library.pitt.edu/whisper-room A bookable sound-isolated booth, located on the second floor of Hillman Library, that is ideal for making audio recordings for both podcast and video projects.
- **Hillman Library Renovation:** http://www.library.pitt.edu/hillmanreinvention The renovation continues with the ground floor currently closed for construction. The entrance to Hillman Library is located up the ramp from Forbes Ave. to the first floor. The book drop is also located just outside this entrance.

Stark Media Services (Film Collection): (DVD, Blu-ray, VHS, 16mm film reels, and Laserdisc) https://library.pitt.edu/media-services

- Contact the Stark Team at: uls-starkmediaservices@pitt.edu
  - Learn best practices for accessing and using the ULS's Stark Media Services film collection for instruction and research by watching this short video. (12 minutes). Included is information on how best to find and request films, how to request items be held on reserve for your courses, how to request new film purchases, and how to request films for streaming or conversion to streaming for your courses.
- **Ask Us to Buy Films**: https://library.pitt.edu/media-purchase-form
  - We work with faculty to identify streaming media content for your courses and also order physical items.
- **Place Physical Media on Course Reserve:** https://library.pitt.edu/request-course-reserves
  - We have physical media on reserve Course Reserve at the Donald S Wood Service desk on the first floor of Hillman Library.
  - Most of the film collection is circulating, except for select items placed on course reserve or for classroom instruction. Film and video materials may be borrowed from Media Services and viewed on the Stark Viewing Stations on the second floor of Hillman.

There are also portable USB 2.0 external DVD drives available for checkout in the Media Services Office.

- o Due to Hillman Library construction, part of the film collection has been moved off-site to Thomas Boulevard Library Storage and is requestable through PittCat. Items that are not checked out can be ready for you within 24-48 hours.
  - While these films are in process, the location listed in PittCat may not reflect the current location accurately. To expedite your request, please place a Get-It request for the film you are interested in, and library staff will pull the item for you.
  - If you intend to use films either for classroom instruction or as assignments for your students, we highly recommend our Course Reserves service. Placing films on Course Reserve:
    - ensures the film are here at Hillman when you need them for class,
    - limits borrowing policies to ensure everyone in your class has access to the materials,
    - gives students access to lists of course materials via PittCat,
    - consolidates materials to one single location--e.g., films from our collection, our regional campuses, and even your own personal copies can all be held in one location and remain organized, well-maintained, and accessible to you and your students.

- **Media Conversion**
  - o For questions about media duplication/digitization of physical media, please contact the Center for Teaching and Learning. https://teaching.pitt.edu/contact/
    - The Center for Teaching and Learning Media Content Conversion Request Form https://teaching.pitt.edu/classroom-services/media-conversion-services/
    - For copyright and legal reasons, be aware that you must first check with the library through the media purchase form above to see if an item is available via streaming before converting a physical library item to streaming.
    - If the library owns a film in physical format, is there a way to get this uploaded to Canvas so students can watch it there? Yes, we have a process! https://pitt.libanswers.com/faq/374436

- All this information is gathered on this LibGuide that I update, along with links to databases for streaming: https://pitt.libguides.com/multimedia/video

Fall Workshops: https://pitt.libcal.com/calendar/today/

- Library events and workshops are available on topics related to data visualization, citation management, and more!

Archives & Special Collections: Our Archives & Special Collections unit is here to work with you to bring primary materials into your classroom and is available for in-person visits and Zoom visits. Contact Megan Massanelli, mam687@pitt.edu.

- **Archival Scholars Research Awards for the Spring:** Consider mentoring an undergraduate student in archival research through OUR. $1000 stipend for the student. Contact Megan Massanelli, mam687@pitt.edu.

Digital Scholarship Services
- DSS offers support for Research Data Management, Data Acquisition and Analysis, Mapping and Geographic Information Systems, Digital Curation and Stewardship, Metadata, Vocabularies, and Linked Data, Multimedia and Web-based Scholarship through consultations and open office hours via Zoom. https://library.pitt.edu/digital-scholarship-services
- We provide access to high-quality scanning equipment for research and instruction. The space is open to all students, staff, and faculty and is supported by a scanning technician who can provide training, instruction, and consultation for digitization projects. https://library.pitt.edu/digital-stewardship-lab
- If you or your students need assistance getting started with computational research, we have a suite of research data services (https://library.pitt.edu/research-data-services), including drop-in hours for working with GitHub for code management and R, a popular statistics and data analysis language.

Consider a Library Statement for your syllabus or to share with students:

Hillman Library Services & Resources

You have a personal librarian! Contact Robin Kear, liaison librarian to the English Department. She is available to answer questions about library services and resources. Please email her at rlk25@pitt.edu. Get personalized, in-depth assistance on your research papers and projects by scheduling a consultation: http://pitt.libguides.com/robinkear